

FLATWATER BANK



Still Pioneering

SWITCH KIT



Restructuring your financial future has never been *EASIER!*

- 1.** Establish your new account at Flatwater Bank. Check out our account options, and we will assist you in opening the account that is right for you.
*New customers will need to provide two forms of ID. Example- Drivers License and Social Security card...
- 2.** Fill out and sign the **DIRECT DEPOSIT** and **AUTOMATIC PAYMENT** forms. This will allow you to switch all automatics to your new account at Flatwater Bank.
- 3.** Finally, transfer your account balance(s) to your new Flatwater Bank Account. This can be completed by either filling out the **FINANCIAL FUNDS TRANSFER** request form or by simply writing a check from your old bank to your new account at Flatwater Bank.
*Be sure to leave enough to cover any outstanding checks on your old account.

This packet allows you to easily organize your information and bring it into Flatwater Bank. We will process the information then have you sign your signature cards and make your initial deposit. If you are not able to come in, we may be able to complete the process by mail.

*Please recognize it will take longer by mail.

FLATWATER BANK



Still Pioneering

CHECKLIST

The following checklist will help your switch to Flatwater Bank go smoothly.

Your new Flatwater Bank account # _____

Your new Flatwater Bank routing # 104901607

Direct Deposits

Fill out a **Direct Deposit** form for each one needed.

- Payroll
- Retirement
- Social Security 1-800-772-1213 or www.ssa.gov/deposit/howtosign.htm
- Child Support
- Other _____

Automatic Payments

Fill out an **Automatic Payment** form for each one needed.

- Mortgage/Rent
- Auto Insurance
- Health Insurance
- Phone Service
- Cable TV
- Internet Service
- Utilities
- Other _____
- Other _____
- Other _____

Common payments:

Charter 1-877-728-3126
Century Link 1-800-244-1111
Source Gas 1-800-563-0012
City of Gothenburg 308- 537-3677

FLATWATER BANK



Still Pioneering

DIRECT DEPOSIT

Fill in the information below and bring the completed form along with a voided check from your Flatwater Bank account to your company's payroll department.

(please print)

Company Name _____

Employee Name _____

Address _____

City _____ State _____ Zip _____

Phone Number _____

Social Security (last 4 digits) # _XXX-XX-__ __ __ Date of Birth _____

Flatwater Bank's Routing # 104901607

My Flatwater Bank Checking Account # _____

I hereby authorize and request you to: Deposit my pay each pay period, effective immediately, and begin depositing to the above account number at Flatwater Bank.

Additional Direct Deposit to:

Checking / Savings – Account # _____ Amount _____
(circle one)

Checking / Savings – Account # _____ Amount _____
(circle one)

Signature of employee _____ Date _____

If you receive a Social Security or government check, the easiest way to enroll in direct deposit or switch a direct deposit is to call the number below:

For Social Security/SSI Checks: 1-800-772-1213 (changes) 1-800-333-1795 (new set-up)

For Veterans Benefits: 1-800-827-1000

FLATWATER BANK



Still Pioneering

FINANCIAL FUNDS TRANSFER

Financial Funds Transfer Request

1. Customer Information

Account Owner _____ SS# _____

Co-Owner _____ SS# _____

Address _____

City, State, ZIP _____

2. Transfer My Account FROM:

Financial Institution _____

Account # _____ Account type _____

Please send a check to:

My address listed above Please transfer \$ _____

Flatwater Bank * Please transfer the entire remaining balance
PO Box 81 and close my account.

Gothenburg, NE 69138

*(Please make check payable to Flatwater Bank for benefit of
_____ Acct# _____)

I hereby direct you to complete the requested transfer from my existing account to my new account at Flatwater Bank. If you have any questions about this request, please contact me at _____
_____ (phone number).

Customer's Signature _____ Date _____

Co-Owner's Signature _____ Date _____

FLATWATER BANK



Still Pioneering

AUTOMATIC PAYMENT REQUEST

Automatic Payment

Payee _____

Address _____

Phone _____ Account # _____

Name _____ Date _____

Signature _____

I have moved my account to Flatwater Bank. Please consider this request, indicated by my original signature, as a formal order to forward my pending or future withdrawals from my new account with Flatwater Bank, 900 Lake Ave, Gothenburg, NE 69138.

Routing Number: 104901607

New Account #: _____

Checking Savings

Automatic Payment

Payee _____

Address _____

Phone _____ Account # _____

Name _____ Date _____

Signature _____

I have moved my account to Flatwater Bank. Please consider this request, indicated by my original signature, as a formal order to forward my pending or future withdrawals from my new account with Flatwater Bank, 900 Lake Ave, Gothenburg, NE 69138.

Routing Number: 104901607

New Account #: _____

Checking Savings